

Memo

To: Mark McCauley, County Administrator
Philip Hunsucker, Chief Deputy Prosecutor

From: Apple Martine, Director, Jefferson County Public Health (JCPH)
Lori Fleming, Director, Behavioral Health Consortium (BHC)

Date: May 25, 2022

Re: Sole Source Justification for Contract

The purpose of this memorandum is to provide justification for a sole source procurement to implement a grant received by JCPH for the Community Health Improvement Plan (CHIP) on behalf of the Behavioral Health Consortium. \$18,000 was set aside in the grant budget for May 2022 through August 31, 2023, to fund a consultant who will work with the Behavioral Health Consortium (BHC) to address continued the development and execution of a Communications Action Plan (CAP) to support Harm Reduction in Jefferson County as part of the BHC's effort to end overdose deaths in Jefferson County, as proposed in the grant application Work Plan and award. The grant is part of the Health Resources Services Administration (HRSA) Rural Community Opioid Response Program – Implementation (RCORP-I) funding.

BACKGROUND

The HRSA RCORP-P grant is a significant initiative of the CHIP work. The Behavioral Health Consortium consists of multiple stakeholders including, but not limited to, Jefferson Healthcare, Jefferson County Public Health, Discovery Behavioral Health, Jefferson County Sheriff, Jail Superintendent, and Prosecutor's office, Port Townsend Police Chief and East Jefferson Fire Rescue Chief, among others. The commitment of these and other community leaders speaks to the need to reduce stigma and improve our interception rate with education, services and engagement that will help reduce the harm our community members can be susceptible to from substance use and mental health challenges.

For the last three months, Anya Callahan, of Usawa Consulting has worked with Lori Fleming and the BHC's Members to develop and leverage relationships throughout the county to develop an assessment of action needed, and to develop a Communications Action Plan (CAP) to support the goal of ending overdose deaths in Jefferson County.

Anya Callahan is solely qualified and ideally placed to proceed with the next phase of the BHC's CAP to engage, educate, develop further relationships, and distribute harm reduction information, tools and insight.

SOLE SOURCE JUSTIFICATION

JCC 3.55.170 states, "A contract may be awarded for a supply, service or public work without competition when the agency determines that there is only one source of the required supply, service, or public work."

A Sole Source is justified because Anya Callahan has already worked with the BHC's key stakeholders to cement critical relationships in many pockets of Jefferson County, including youth populations, people in recovery, and community stakeholders in Brinnon and Quilcene. Additionally, she embodies an understanding of the county's landscape as it intersects with substance use and mental health stigma, and is respected by a wide range of demographics critical to successfully eliminating overdose fatalities and substance use-adjacent deaths in our County. No one else possesses the knowledge and experience necessary to perform this work within the budget limitations of the grant. By contracting with Anya Callahan through Usawa, we will be able to take advantage of her current knowledge and prior involvement in our project as well as her ability to ensure that our work remains compatible and connected with the tri-county work that is also currently occurring on the harm reduction front.

We are requesting, on behalf of CHIP, approval to contract with Anya Callahan, Usawa Consulting, to fulfill the Scope of Work contained in the proposed Contract. All of these deliverables must be completed within the timeframe prior to the end of the RCORP Implementation grant, which is August 31, 2022.

Please let me know if you have any questions or comments. Thank you.